



meeting starts and record that number for attendance records. Candy seconded the motion. The motion passed unanimously.

- Judy proposed that new members receive a pin in the mail when they join. The pins are provided by the national MQG. All agreed that mailing the pin is a good idea. Judy will send one to Barbara and one to Elizabeth, as neither received a pin upon joining.
- Barbara suggested a one-time email reminder be sent in March to members who have not yet rejoined.
- Kelley suggested we hold a drawing at the January meeting for members who have paid their 2021 dues prior to the meeting. The winner would receive an incentive gift, worth approximately \$40 (the cost of membership). This would encourage members to join on time. Everyone liked the idea.
  - Laura will add the announcement to the December meeting announcements, perhaps including a view of the gift.
  - Candy and Laura will assemble the incentive gift.
  - Elizabeth will post information about the “incentive gift” drawing on the website.
  - Membership will oversee the incentive details including people eligible, the drawing, and make sure the gift is delivered.

#### **President Elect                  Barbara**

- Barbara asked about the status of the 2020 audit.
  - According to the bylaws, a committee of one current board member and two members at large, determined in October each year, will audit the financial records.
  - Gayle will be the board member and she will work with two others to complete the audit by the end of January.
  - Candy will deliver the books to Gayle.

#### **Transition Break Out Rooms**

- Elizabeth set up break out rooms for outgoing and incoming members to discuss their jobs tasks.
  - Room 1 - Elizabeth, Becky, Patti, Kelly
  - Room 2 - Gayle, Barbara, Laura, Lynn
  - Room 3 - Kim, Judy, Candy
- We met for 20 minutes

#### **Board Meetings for 2021**

- The board meetings will be held each month on the Tuesday prior to the general meeting.
- We will try 6:30 pm for our next meeting and adjust the time for future meetings if needed.
- All meetings will take place on ZOOM.
- There was consensus that even when we can resume in person meetings, board meetings should continue to take place on ZOOM due to the long travel distances required for in-person meetings.

#### **Side Bar Conversation Agreements**

- Patti will be responsible for Show and Share at the general meetings.
- Gayle will make sure Barbara and Kim have access to the National MQG site, and that Judy will continue to have access for a few more months.
- Lynn will give Barbara the passwords for the IEMQG email and drive.

**Adjournment**

The meeting adjourned about 8:35 pm.

**Next Board Meeting:**

December 29, 6:30 pm, on ZOOM

Lynn will set up the meeting and send meeting codes to everyone.

Respectfully submitted,  
Lynn Hanna, Secretary

**Of Important Note:**

The numbers of COVID cases are exploding in local hospitals. Judy reminds us to wash our hands frequently, always wear a mask when out of our houses, and stay vigilant!