



# Board Meeting Special Bylaws Minutes

**September 19, meeting convened at 6:40 PM – 8:20 PM at the Panera Bread, Hospitality Lane, San Bernardino, CA**

## **Agenda:**

1. Bylaws were revised and completed.
2. Policies were revised.
3. Final steps for bylaws:
  - a. Exemption request, annual registration form, \$20 need to be submitted to the state.
  - b. Within a week the president will submit the state forms to become a non-profit.
  - c. The president will submit forms to Grand Terrace by the October General Meeting to let members know about the change of venue.
  - d. Gayle has permission to pay liability insurance and SCCQG membership before the October General Meeting.
4. We discussed what and how often to post on Instagram.
5. We discussed the BLOG which will contain information about the program and Block Lotto.
6. The meeting reminder should be a BLOG post. The content about the program will be created by the VP Programs.
7. Grand Terrace has a meeting room for free. We must have the meeting during their open hours. We could use the facility on Saturday until 6 pm. Laura will try to get 1<sup>st</sup> Saturday of the month or 3<sup>rd</sup> Saturday of the month. We will try to get this secured for November.

**Adjournment: 8:20 pm**