



September 2016 Board Meeting Minutes

September 14, meeting convened at 6:00 PM – 8:00 PM at the Panera Bread, Hospitality Lane, San Bernardino, CA

Attendance: Laura West Kong, Michele Nichols, Gayle Bennett, Justin Mandell, Megann Mills, Jessica Cook, Rachel McGee, Laura Greene

1) Secretary Report: The minutes and newsletter should be separated into jobs for two people. Laura G. will find another person to help. The August newsletter did not get sent out by email, so it needs to be sent out. The newsletter should be sent by email one week after the meeting. Also send a reminder one week before the next meeting.

2) Communications Report: The website needs to be fixed. The contents of the previous website have been lost. The materials need to be found by Laura K. and migrated to the new site by Justin Mandell. Only 14 members were registered to get the information on our social media. A Facebook page will need to be taken by another person after Megann sets it up. We need to request this on the newsletter.

3) Treasurer Report-Gayle stated that \$925 is in bank.

Expenses:

MQG cost \$700

Checks \$20

Insurance \$149.50

BLOG posting /Website-\$71.64

Garcia Center, September \$75

Garcia Center, October \$75

Domain name \$20

Speaker \$50

SCCQG \$40

Refreshments-?

Total estimated expenses= \$1201.17

We do not have enough money for these operating expenses.

Michele will check with the regional representative, Andres Rosales, about calculating the number of member, so we know how much to pay MQG.

We need to ask people to bring refreshments. We would like the refreshment committee to request that members bring food. The guild will still provide water and napkins.

Income:



\$26 for magazines and fabric on the donation table. Gayle will keep this petty cash for change at the next donation table.

4) Programs Report: September was fun with new members participating. The October meeting reminder will need to be created by Michele and sent out by Communications. Michele will provide lunch to Leah Kabaker, our next speaker at her house or will go out for lunch. Our November meeting has people lined up for member demos. The December meeting will be at a restaurant which will be determined. We will charge for dinner. We will have installation of the new board at this meeting. Donna Gaston will do Block Lotto. This job can come under the VP Programs.

5) Charity Committee: We must make donations to organizations as a non-profit. We will set goals for how many quilts we would like to give to charity within specific time periods. Jessica is still looking for charities, such as the Veteran's group.

6) Nominating Committee: We would like to nominate Nicole Mundel for VP of Programs, so she will need to step down from the nominating committee. Michele will be the chair again and get two other members.

7) SCCQG: Michele and Gayle are going to the meeting on October 1. Anyone may join them.

8) Meeting location: The Garcia Center will cost \$75 in October, but Mr. Garcia wants to raise the cost to \$175 in January. We need to find a place to meet! Let's concentrate on Grand Terrace, Colton, etc. Gayle will look into the big church in Redlands. Laura will talk to Grand Terrace Community Center. Since we are a non-profit, we should be looking for a place that is free. We could move it to any Saturday or Sunday.

9) By-laws and Non-profit certification process: We will have a bylaws meeting on Monday at 6 pm at Panera Bread on Hospitality Lane in San Bernardino.

8:15 Meeting adjourned